



**BBK Collaborative Meeting
November 18, 2011
Nevin Community Center, 9:15am-11:30am
A-G-E-N-D-A**

Our Mission

To support the healthy development and education of all children and self-sufficiency of all families by engaging the community, block by block.

<u>Welcome and Check-in (9:30-9:35)</u>	Don Lau
<u>Programs and Operations Updates (9:40-9:50)</u>	COO
<ul style="list-style-type: none">• Report of small group discussions 10/21• Operational updates	
<u>Break-out Groups (10:00-10:45)</u>	Collaborative
<u>Questions/Next Steps/Debrief (10:50-11:10)</u>	Collaborative
<u>Steering Committee Updates (11:15-11:20)</u>	Chair
<u>Programming/Project Updates (11:20-11:25)</u>	Collaborative
Dinner Dialogue	Comm. Devlpmnt. Pgrms. Coordinator
Member Programs/Projects	Collaborative
<u>End (11:30)</u>	

Working Agreements/Rules of Engagement

For today's meeting and moving forward in our work together, we agree to:

1. Understand the urgency and keep discussions moving along so as to not waste valuable time
2. Start and end meetings and breaks on time
3. Be open and real with each other by being respectful
4. Surface issues respectfully (without attacking, blaming or finger pointing) to build and strengthen moving forward
5. Not take things personally (remember that we're dealing with a system)
6. Make decisions by consensus or simple majority as usual
7. Discuss history at high enough level (not details) so that the context can be used for lessons learned without repeating the past in depth
8. Ask questions to increase understanding
9. Put cell phones on silent/vibrate or turn off
10. If urgent call arises, take call far enough outside the room that won't disturb meeting
11. Hold just one conversation at a time
12. Participate and leave room for others to participate
13. Use "ditto" or "thumbs up" sign to indicate agreement without having everyone repeat what's been said

NEXT MEETING—9:30-11:30, December 16, 2011 Nevin Center



Questions FOR NOVEMBER 18TH, 2011

1. What are the quality of life conditions we want for the children (and families) of the BBK Zone? What is the role of (your area of focus, i.e., Health and Wellness, Digital Literacy) in achieving those conditions?
 - a. What are some specific outcomes we should expect?
 - b. Who is currently effectively working on these things?
 - c. What do we propose going forward ?

Questions to be discussed at subsequent meetings

2. What works, including no-cost and low-cost ideas?
3. Who are the partners that have a role to play in making improvements?
4. How can we measure these conditions?
5. How are we doing on the most important of these measures?