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## BBK Collaborative Training and Technical Assistance for 2011-2012

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### EVALUATION

The goal of the Evaluation Series is to increase participants' capacity to develop and implement basic evaluation work plans. Instead of relying on outside sources for evaluation this training series will support BBK Collaborative members to capitalize on the gifts and talents of staff and community members. Through their involvement in this series, staff will gain new skills while engaging in reflective activities that lead to improvements in their program, project, or activity.

**Facilitation: BBK Evaluation and Research team**

- **November 16**

- **Evaluation 101-Basic Concepts-Beginner**

At the end of this session, participants will be able to understand the rationale, key elements, terms and key concepts associated with program evaluation. *Modalities used: PowerPoint presentation, small group work*

- **January 18**

- **Evaluation Work Planning-Beginner/Intermediate**

At the end of this session participants will understand the steps required to developing a strong program evaluation work plan, apply program goals and objectives in developing an evaluation work plan; develop program evaluation questions and indicators and review the issues related to program evaluation, including selection of data collection methodologies. *Modalities used: PowerPoint presentation, handouts, small group work*

- **March 21**

- **Introduction to Action Research-Intermediate**

Action Research provides youth and adults with opportunities to frame issues and questions, gather information, develop recommendations for change and take action. This informative training will break down the process of action research into digestible steps, and include specific strategies and examples of community-led action research as it relates to community change. *Modalities used: PowerPoint presentation, handouts, small group work*

- **May 17**

- **Evaluation Implementation-Advanced**

Review Monitoring and Evaluation Work Plan implementation issues: Who will carry out the work? How will existing data and past evaluation studies be used? Participants will also discuss how to identify internal and external evaluation resources and capacity required for implementation of a program evaluation and develop and review a program evaluation matrix and timeline. *Modalities used: PowerPoint presentation, small group work*

***For more information about the Evaluation training series or to sign up please contact: Eyal Matalon- [ematalon@bbk-richmond.org](mailto:ematalon@bbk-richmond.org)***

**DIGITAL LITERACY SKILLS FOR THE 21ST CENTURY—*DATES TO BE DETERMINED***

This training series will support participants to enhance their ability to locate, organize, understand, evaluate, and analyze information using digital technology. Participants will also receive support to improve their capacity to, create key documents, create multimedia presentations, post information about organization online, cloud technology, and the burgeoning number of tools available through the internet that require varying degrees of digital literacy.

**Facilitation: BBK Digital Literacy Team, Google Community Training Team** *Modalities used: PowerPoint presentation, hands-on in computer lab*

***For more information about the Digital Literacy training series please contact: Luis Perez-[lperez@bbk-richmond.org](mailto:lperez@bbk-richmond.org)***

**PROGRAM AND OPERATIONS TRAINING AND TECHNICAL ASSISTANCE—*DATES TO BE DETERMINED***

BBK through staff and outside consultants will also provide additional workshops and consultation on a broad range of topics relevant to work with children and families. Some possible training topics will include: community development, community-based organization processes, strategic planning, program implementation, work planning, management and supervision, fiscal management, marketing and much more. **Facilitation: BBK Team, OnTrack consultants, others**

*Modalities used: PowerPoint presentation, hands-on in computer lab*

***For more information about the Program and Operations training series please contact: Jennifer B. Lyle- [jlyle@bbk-richmond.org](mailto:jlyle@bbk-richmond.org)***